



THE FORWARD PLAN OF KEY DECISIONS

ISSUE 4 – 10 Aug 2009 to 6 Dec 2009

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The next issue of the Forward Plan, covering the period 7 Sept 2009 to 11 Jan 2010, will be published on 24 Aug 2009.

Paul Lorber
Leader of the Council

Forward Plan 2009/10

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website (www.brent.gov.uk/democracy). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, telephone 020 8937 1366 or via e-mail at committee@brent.gov.uk.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

Cllr Lorber (Corporate Strategy & Policy Co-ordination)
Cllr Blackman (Resources)
Cllr Allie (Housing & Customer Services)
Cllr D Brown (Highways and Transportation)
Cllr Colwill (Adults, Health & Social Care)
Cllr Detre (Regeneration & Economic Development)
Cllr Matthews (Crime Prevention & Public Safety)
Cllr Sneddon (Human Resources & Diversity, Local Democracy & Consultation)
Cllr Van Colle (Environment, Planning & Culture)
Cllr Wharton (Children & Families)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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CENTRAL

Bus Tran -09/10- 03	<u>Civic Centre</u> To note the current position on the concept design and updated business case for the Civic Centre and to give approval to go forward to Royal Institute of British Architects stage D design development and submitting for planning application.	Executive	15 Sept 09	Report from the Director of Business Transformation	Internal only	Aktar Choudhury
Bus Tran -09/10- 04	<u>Authority to tender the main design and build contract for the civic centre</u> To approve the tender of the main design and build contract for the civic centre.	Executive	19 Oct 09	Report from the Director of Business Transformation	Internal only	Aktar Choudhury
F&CR -09/10- 3	<u>Treasury Management Annual Report 2008/09</u> To note details of treasury management activity and performance during 2008/09 and recommend the report to full Council.	Executive	17 Aug 09	Report from the Director of Finance and Corporate Resources	Internal only	Duncan McLeod
PRU -0910- 6	<u>Performance and Finance Review Quarter 1</u> To note performance, activity and budget information at the end of the first quarter of the current financial year and agree any measures required to address under-performance or over-spends identified.	Executive	15 Sept 09	Report from the Director of Policy and Regeneration and Finance and Corporate Resources	Internal only	Phil Newby/Duncan McLeod
PRU -09/10-	<u>Annual Complaints Report 2008/09</u>	Executive	19 Oct 09	Report from the Director of	Internal only	Phil Newby

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2	To consider an analysis of the complaints about Brent Council considered by the Local Government Ombudsman; the Council's performance under its own procedure; and reports on developments in the Council's complaint handling arrangements.			Policy and Regeneration		
PRU -0910- 5	<u>Brent's Recession Report</u> To consider the local impact of the national economic situation and to consider any next steps in the light of factual information and national indicators.	Executive	15 Sept 09	Report from the Director of Policy and Regeneration	Internal only	Phil Newby
PRU -0910- 7	<u>South Kilburn New Deal for Communities - Succession Strategy and Business Plan</u> To approve the succession strategy for the South Kilburn New Deal for Communities, including the full business plan, in advance of formal submission to the government for their approval	Executive	19 Oct 09	Report from Director of Policy and Regeneration	South Kilburn Neighbourhood Trust	Andy Donald

CHILDREN & FAMILIES

C&F -09/10- 006	<u>Lord Laming Report</u> To consider a report on the implications for Brent arising from Lord Laming's report on Child protection and the Government response to the report and to consider recommendations for further improvement for child protection procedures in the light of the report and Government response.	Executive	17 Aug 09	Report from the Director of Children and Families	Internal only	John Christie
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C&F -09/10- 005	<p><u>Future Acquisition Strategy for the Brent Transport Fleet</u></p> <p>To approve the future acquisition strategy for the Brent Transport Services (BTS) vehicle fleet, and approval for the initial procurement of vehicles as required by this strategy, in line with European Union Public Sector Procurement guidelines, arising from an Options Appraisal undertaken by Northgate Kendric Ash as part of the Modernising Transport project. The current fleet managed by BTS comprises 104 vehicles used for the carriage of children, young people and vulnerable adults and a further 39 vehicles used by other Council departments.</p>	Executive	17 Aug 09	Report from the Director of Children and Families	Internal only	John Christie

ENVIRONMENT & CULTURE

E&C -09/10- 12	<p><u>Addendum to the West London Joint Waste Strategy</u></p> <p>To note the intent and approve the revision of the WLWA Waste Strategy.</p>	Executive	15 Sept 09	Report from the Director of Environment & Culture	Internal Only	Chris Whyte
E&C -09/10- 13	<p><u>Revision and update of the Carbon Management Plan</u></p> <p>To agree a new carbon baseline in line with National Indicator 185 and set new Council carbon reduction targets and revisit carbon reduction projects.</p>	Executive	15 Sept 09	Report from the Director of Environment & Culture	Internal Only	Jeff Bartley
E&C	<u>Review of Environmental Policy</u>	Executive	15 Sept 09	Report from the	Internal Only	Jeff Bartley

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-09/10-14	To revise the current Environmental Policy in accordance with ISO 14001 and align the policy with the new Council Policy and Strategy.			Director of Environment & Culture		
E&C -09/10-007	<u>Strategy for Sport and Physical Activity in Brent</u> To note the findings of the report and agree the key themes, target groups and priority sports.	Executive	16 Nov 09	Report from the Director of Environment & Culture	Consultation prior to drafting document and as a draft version: sports clubs, individuals, outside organisations etc.	Gerry Kiefer

HOUSING & COMMUNITY CARE

H&CC -08/09-36	<u>Gypsy, Roma & Traveller Inclusion Strategy</u> To agree the draft Gypsy, Roma and Traveller inclusion strategy, including decision on alternative to the existing site provision.	Executive	Aug/Sept 09	Report from the Director of Housing and Community Care	Internal only	Martin Cheeseman / Zsuzsanna Messing
H&CC -09/10-3	<u>Transfer of funds for Learning Disability</u> To accept and agree transfer of funds for learning disability from NHS Brent.	Executive	Aug/Sept 09	Report from the Director of Housing and Community Care	NHS Brent, Learning Disability Partnership Board	Keith Skerman/ Gordon Fryer
H&CC -09/10-5	<u>Authority to tender for Supporting People funded Domestic Violence services.</u> To agree to tender re-specified supporting people funded services for people experiencing domestic violence and to extend current contracts to	Executive	Aug/Sept 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/ Liz Zacharias

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	September 30 2010.					
H&CC -09/10- 6	<u>Authority to renew advice service grants to Brent Citizens Advice Bureau and Brent Community Law Center Limited</u> To agree one year extension of the grants awarded for the provision of Advice Services. Current arrangements end September 2009 and March 2010.	Executive	Aug/Sept 09	Report from the Director of Housing and Community Care	Internal only/advice agencies	Perry Singh/ Jas Yembra
H&CC -08/09- 09	<u>ALMO Settled Homes Initiative</u> To approve the delivery plan and funding arrangements for the ALMO Settled Homes Initiative.	Executive	Sept/Oct	Report from the Director of Housing and Community Care	Internal only	Manjul Shah/Maggie Rafalowicz
H&CC -09/10- 4	<u>Safeguarding Vulnerable Adults improvement Action Plan Update</u> To note update progress on action plan since CSCI Inspection report July 08.	Executive	Sept/Oct 09	Report from the Director of Housing and Community Care	Safeguarding Adults Board	Christabel Shawcross/Sarah McDermott